

girl scouts
of greater iowa



Digital Systems Troop Volunteer Training



Digital Systems Training Agenda



ABC SMART COOKIES

- Initial Order Creation
- Booth Reservations
- Booth Sale Tools
- Troop to Girl Transfers in Smart Cookies

- Creating Planned Orders
- Virtual Cookie Share
- Creating Recognition Orders

DIGITAL COOKIE

- Dashboard
- Troop Virtual Booth Link
- My Troop Tab
- My Troop Orders Tab
- Cheers Tab
- Virtual Booth Tab



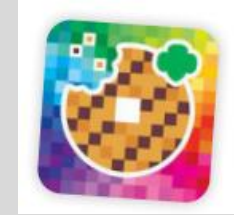
Smart Cookies for Volunteers

- Volunteers should access Smart Cookies via the web URL, straight from their smart phone or tablet.
www.abcsmartcookies.com
- Look for Registration invitations from Smart Cookies in early December. Emails will come from noreply@abcsmartcookies.com. Please be sure to set this email address as a “safe sender” in your email system AND check spam folders if you are unable to locate your registration invitation.
- If you haven't received your Registration invitation, please ensure you've filled out your TPM Agreement. (bridge.com/cookieprogram)



Girls and Parents/Guardians

This year, we are transitioning to **Digital Cookie** for the Girl Scout's customer facing online selling platform.



Digital Cookie App

TPMs will have a separate login for Digital Cookie to create virtual troop booths and accept payments at booths.

Digital Cookie registration emails will be sent to TPMs and families on JANUARY 17.

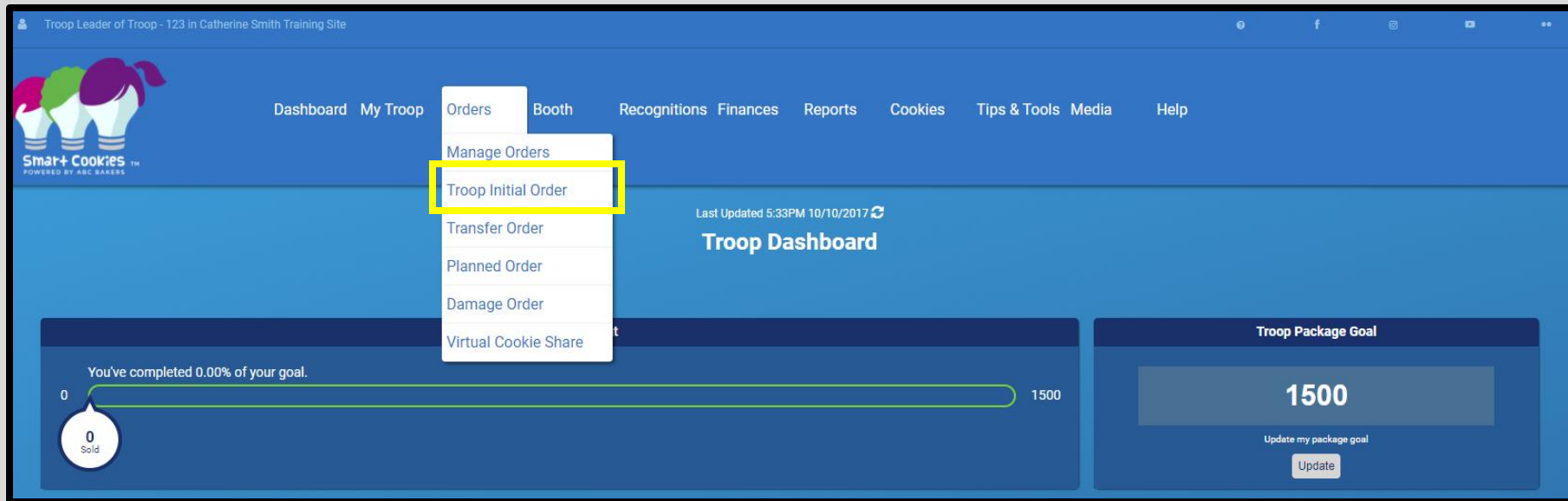


Initial Order Creation

Your First Cookie Order
(Troop Initial Order) is
due on January 11



Orders Menu > Troop Initial Order



Troop Leader of Troop - 123 in Catherine Smith Training Site

Dashboard My Troop **Orders** Booth Recognitions Finances Reports Cookies Tips & Tools Media Help

- Manage Orders
- Troop Initial Order**
- Transfer Order
- Planned Order
- Damage Order
- Virtual Cookie Share

Last Updated 5:33PM 10/10/2017

Troop Dashboard

You've completed 0.00% of your goal.

0 Sold 1500

Troop Package Goal

1500

Update my package goal

Update



Create orders by Cookies

Initial Order
Central Standard Time

TOTAL SOLD LAST SEASON: No Data

PER GIRL AVERAGE: This Season 203.08, Last Season 384

TROOP INITIAL ORDER CASES: This Season 220, Last Season 5376

TROOP INITIAL ORDER VALUE: This Season \$15,840.00, Last Season \$26,880.00

Troop Order Deadline: January 11, 2024 @ 11:59 PM

LAST EDITED: N/A ON: N/A

READY FOR REVIEW

Clear Order

Build Order By: Cookie Girl

Measure By: Cases Packages

		Troop Order	Total Cases
Adventurefuls	\$1,440.00	20	20
Toast-Yay	\$1,440.00	20	20
Lemonades	\$1,440.00	20	20
Trefoil	\$720.00	10	10
Thin Mints	\$2,880.00	40	40
Peanut Butter Patties	\$2,880.00	40	40
Caramel deLites	\$2,880.00	40	40
Peanut Butter Sandwich	\$720.00	10	10
Caramel Chocolate Chip	\$1,440.00	20	20
Total	\$15,840.00	220	220

TOTAL ORDER VALUE: \$15,840.00


TOTAL CASES: 220




Enter Booth/Extra Cookies

Be sure to click SAVE at the bottom to save your order entry!

Caramel Chocolate Chip	\$1,440.00	20	20
Total	\$15,840.00		220

 TOTAL ORDER VALUE: \$15,840.00

 TOTAL CASES: 220

Order Notes
Type here (250 Characters Max)

READY FOR REVIEW

Save




Select your Troop Delivery Station

Troops are prompted to select their Delivery Station for receipt of initial order cookies

Select Delivery Station

1. Choose a Location 2. Pick A Date 3. Make An Appointment



The selected delivery station does not require an appointment. Press save to continue.

If you are not required to select a date and time, click Save to move through the screen.

Living History Farms
Hickman Rd
NW 100th St
Clive, IA
Map data ©2023 Google

Master-Ace, 10400 Hickman Rd
Clive, IA, 50325



Booth Reservation Definitions

First Come, First Serve (FCFS) –

- Rounds of booths, uploaded into Smart Cookies by Council (example all local mall locations)

Troop-Secured Requested Booths-

- Troop contacts businesses directly to request booth set up
- Troop submits booth request form to Council

Troop-Secured Virtual Booth Event –

- Allows customers to order via link or QR code and prepay for cookies in advance of a pickup event to be held at a designated location, at a pre-determined date and time

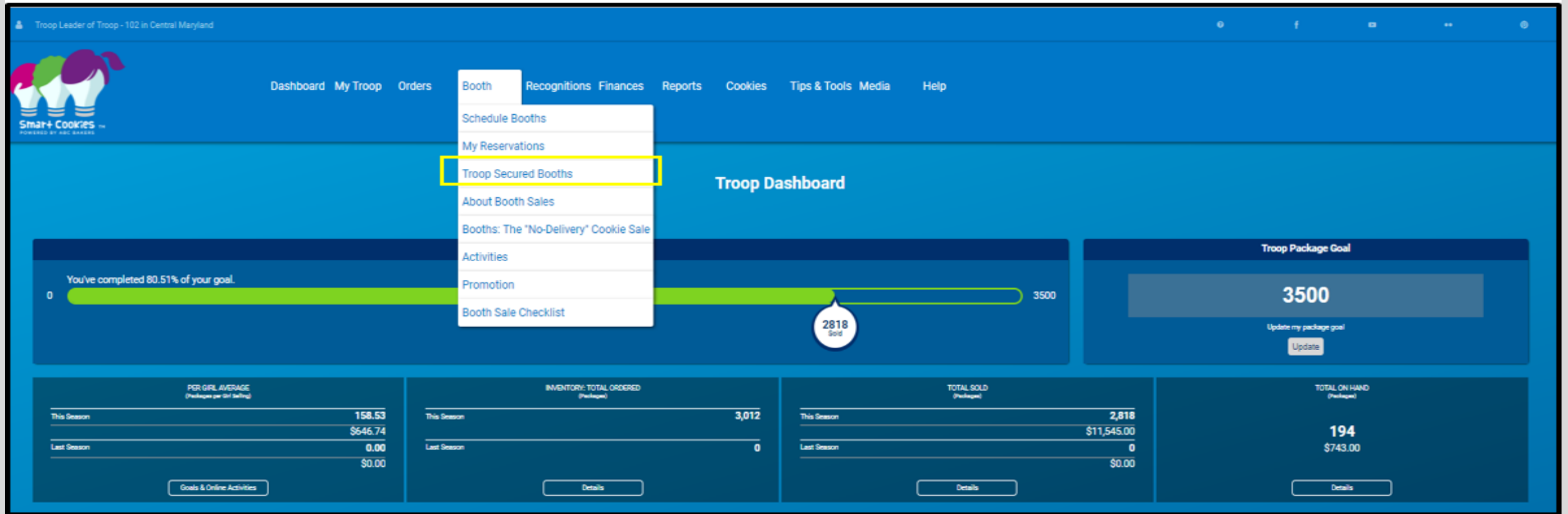


Troop Secured Booth Requests

- [Troop Secured Booth Request YouTube Video](#)
- Troop Secured booths **MUST** be created in Smart Cookies by the Troop user
- Troops submit the location requests to Council for approval or denial via Smart Cookies
- Troops will receive email confirmation of booth approval or denial. Troops should keep this email as record of their booth reservation
- Troops can view their reservations in Smart Cookies through the booth system and reporting
- Troop Secured Booths are **ONLY** for the Troop who requests them. Other Troops cannot see or reserve these booths in Smart Cookies
- Troops should delete booth request reservations they cannot keep to help keep the National Cookie Finder App accurate for consumers!



Booths > Troop Secured Booths



The screenshot shows the 'Troop Dashboard' for a Troop Leader of Troop - 102 in Central Maryland. The navigation menu includes: Dashboard, My Troop, Orders, Booth, Recognitions, Finances, Reports, Cookies, Tips & Tools, Media, and Help. The 'Booth' menu is open, showing options: Schedule Booths, My Reservations, Troop Secured Booths (highlighted with a yellow box), About Booth Sales, Booths: The 'No-Delivery' Cookie Sale, Activities, Promotion, and Booth Sale Checklist.

The main dashboard area features a progress bar for the Troop Package Goal. The goal is 3500 packages, and 2818 have been sold, representing 80.51% completion. A '2818 Sold' callout is present on the progress bar.

Below the progress bar are four summary cards:

- PER GIRL AVERAGE (Packages per Girl Selling)**

This Season	158.53
	\$646.74
Last Season	0.00
	\$0.00
- INVENTORY: TOTAL ORDERED (Packages)**

This Season	3,012
Last Season	0
- TOTAL SOLD (Packages)**

This Season	2,818
	\$11,545.00
Last Season	0
	\$0.00
- TOTAL ON HAND (Packages)**

	194
	\$743.00



Complete Booth Information Section

Request Troop Secured Booth

Booth Information

Address

Store Name

Location Information (Optional)

Home Address

Suite/Apt. #
City

State Zip Code

Troop Contact

Role Troop Number

First Name Last Name

Email (Optional)

Phone Number

Appointment Times

Location Contact

Role

First Name Last Name

Email (Optional)

Phone Number

Booth Permission

Allow my Council to assign this booth to other Troops for appointment times my Troop cannot attend.

Booth Notes

This booth has high traffic on Saturdays between 10-2. Owner would like to have the girls during this time.

Save



Select Request Appointment Time

Step 2: Click Request Appointment Time to begin building your date(s) and time(s) of your Troop Secured Booth location

Request Troop Secured Booth

Booth Information	Appointment Times
Chrissy's Pet Store Midlothian Village Shopping Center 1234 Midlothian Village Parkway Midlothian, VA 23112	
Please request appointment times for your booth	
Request Appointment Time	



Enter date and times; click Save

Step 3: Select date and appointment start/end time for your booth. Click Save.

Edit Appointment Time

1. Pick a Date

2. Pick your appointment time

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Start time

AM PM

10:00

End time

AM PM

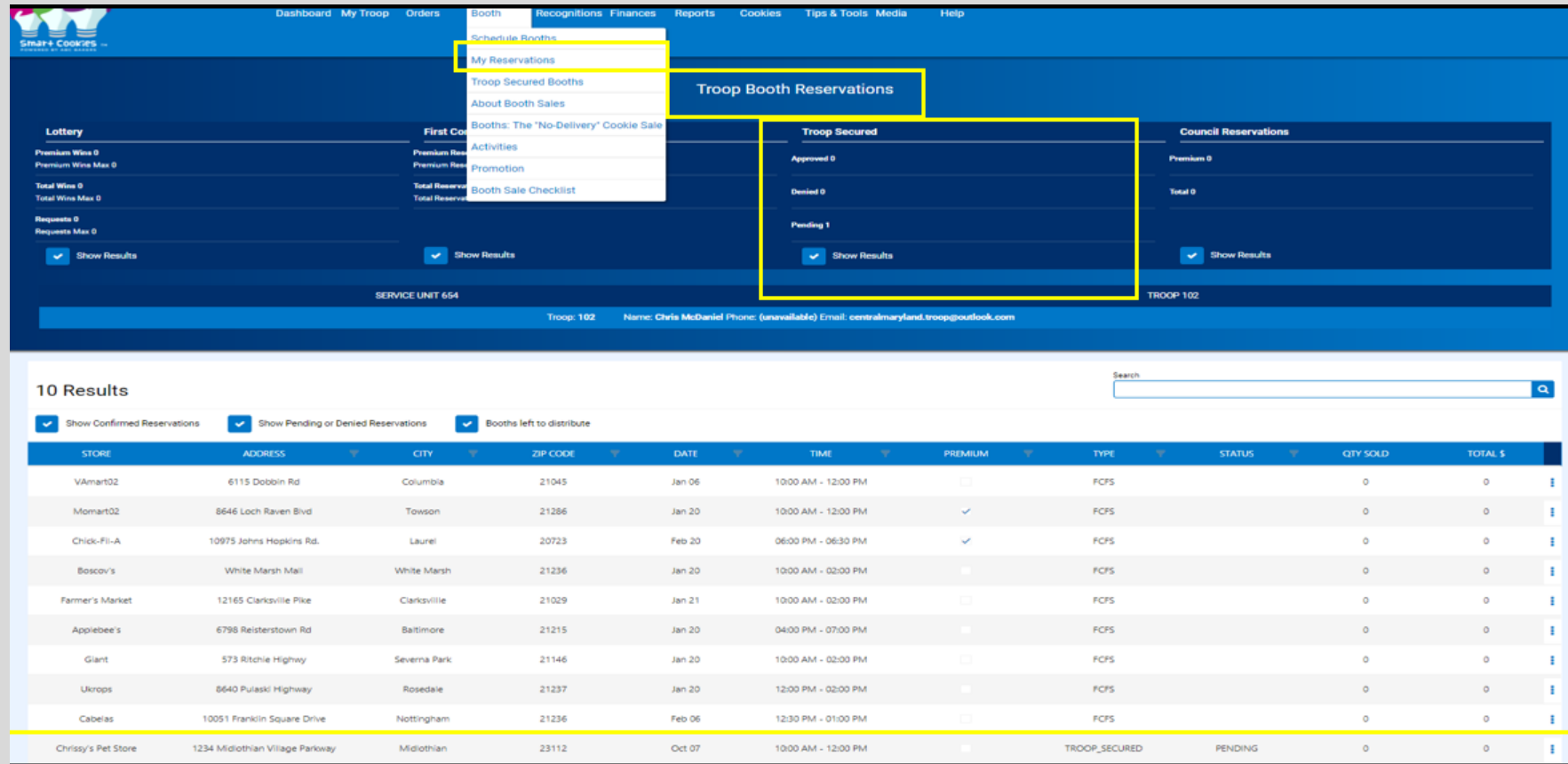
12:00

Save



Troops can view their reservations

Troops will be able to see booked and reserved booths under My Reservations



The screenshot shows the 'My Reservations' menu with a yellow box highlighting the 'Troop Booth Reservations' option. Below the menu, a 'Troop Secured' summary box shows 0 approved, 0 denied, and 1 pending reservation. The main table below displays 10 results for confirmed reservations, with the last row highlighted in yellow.

STORE	ADDRESS	CITY	ZIP CODE	DATE	TIME	PREMIUM	TYPE	STATUS	QTY SOLD	TOTAL \$
VAmart02	6115 Dobbin Rd	Columbia	21045	Jan 06	10:00 AM - 12:00 PM	<input type="checkbox"/>	FCFS		0	0
Momart02	8646 Loch Raven Blvd	Towson	21286	Jan 20	10:00 AM - 12:00 PM	<input checked="" type="checkbox"/>	FCFS		0	0
Chick-Fil-A	10975 Johns Hopkins Rd.	Laurel	20723	Feb 20	06:00 PM - 06:30 PM	<input checked="" type="checkbox"/>	FCFS		0	0
Bosco's	White Marsh Mall	White Marsh	21236	Jan 20	10:00 AM - 02:00 PM	<input type="checkbox"/>	FCFS		0	0
Farmer's Market	12165 Clarksville Pike	Clarksville	21029	Jan 21	10:00 AM - 02:00 PM	<input type="checkbox"/>	FCFS		0	0
Applebee's	6798 Reisterstown Rd	Baltimore	21215	Jan 20	04:00 PM - 07:00 PM	<input type="checkbox"/>	FCFS		0	0
Giant	573 Ritchie Highway	Severna Park	21146	Jan 20	10:00 AM - 02:00 PM	<input type="checkbox"/>	FCFS		0	0
Ukrops	8640 Pulaski Highway	Rosedale	21237	Jan 20	12:00 PM - 02:00 PM	<input type="checkbox"/>	FCFS		0	0
Cabelas	10051 Franklin Square Drive	Nottingham	21236	Feb 06	12:30 PM - 01:00 PM	<input type="checkbox"/>	FCFS		0	0
Chrissy's Pet Store	1234 Midlothian Village Parkway	Midlothian	23112	Oct 07	10:00 AM - 12:00 PM	<input type="checkbox"/>	TROOP_SECURED	PENDING	0	0








Managing Troop Secured Reservations

Troops can delete their Booth reservations in Smart Cookies if necessary

Click on 3 dots at end of data row to delete Booth reservation

10 Results

Show Confirmed Reservations Show Pending or Denied Reservations Booths left to distribute

STORE	ADDRESS	CITY	ZIP CODE	DATE	TIME	PREMIUM	TYPE	STATUS	QTY SOLD	TOTAL \$	
Chick-Fil-A	10975 Johns Hopkins Rd.	Laurel	20723	Feb 20	06:00 PM - 06:30 PM	<input checked="" type="checkbox"/>	FCFS		0	0	
Boscov's	White Marsh Mall	White Marsh	21236	Jan 20	10:00 AM - 02:00 PM	<input type="checkbox"/>	FCFS		0	0	
Farmer's Market	12165 Clarksville Pike	Clarksville	21029	Jan 21	10:00 AM - 02:00 PM	<input type="checkbox"/>	FCFS		0	0	
Chick-Fil-A	10975 Johns Hopkins Rd.	Laurel	20723	Jan 01	04:00 PM - 07:00 PM	<input checked="" type="checkbox"/>	FCFS		0	0	
Chrissy's Pet Store	1234 Midlothian Village Parkway	Midlothian	23112	Oct 07	10:00 AM - 12:00 PM	<input type="checkbox"/>	TROOP_SECURED	Booth Details	Smart Booth Divider	Remove Reservation	



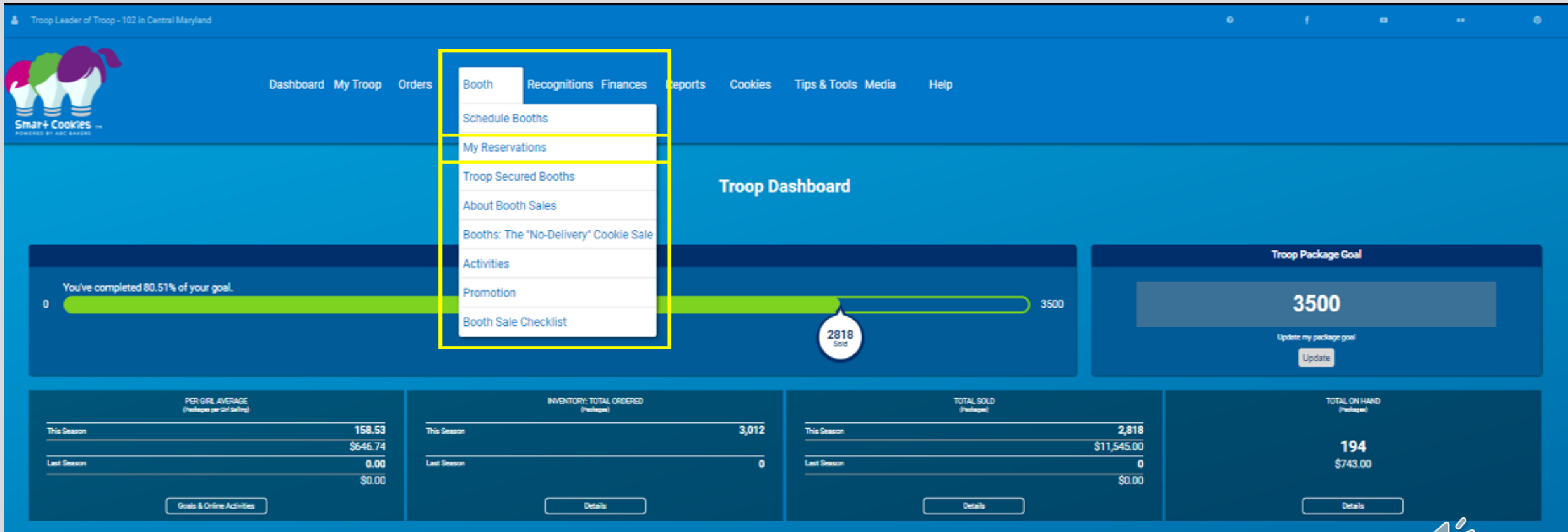
Dividing Booth Sale Packages using Booth Divider Features

All packages sold at Booth Sales must be divided amongst girls in the Troop.

- Physical, in person Booth Sale – use the Smart Booth Divider in Smart Cookies
- Virtual Booth sales events such as curbside/drive through booths and/or pre-ordered booth sale cookies – use the Virtual Booth Divider in Smart Cookies



Navigate to Booths > My Reservations



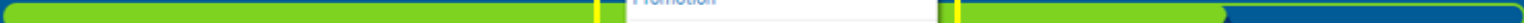
Troop Leader of Troop - 102 in Central Maryland

Dashboard My Troop Orders **Booth** Recognitions Finances Reports Cookies Tips & Tools Media Help

Schedule Booths
My Reservations
Troop Secured Booths
About Booth Sales
Booths: The "No-Delivery" Cookie Sale
Activities
Promotion
Booth Sale Checklist

Troop Dashboard

You've completed 80.51% of your goal.

0  3500

2818 Sold

Troop Package Goal

3500

Update my package goal

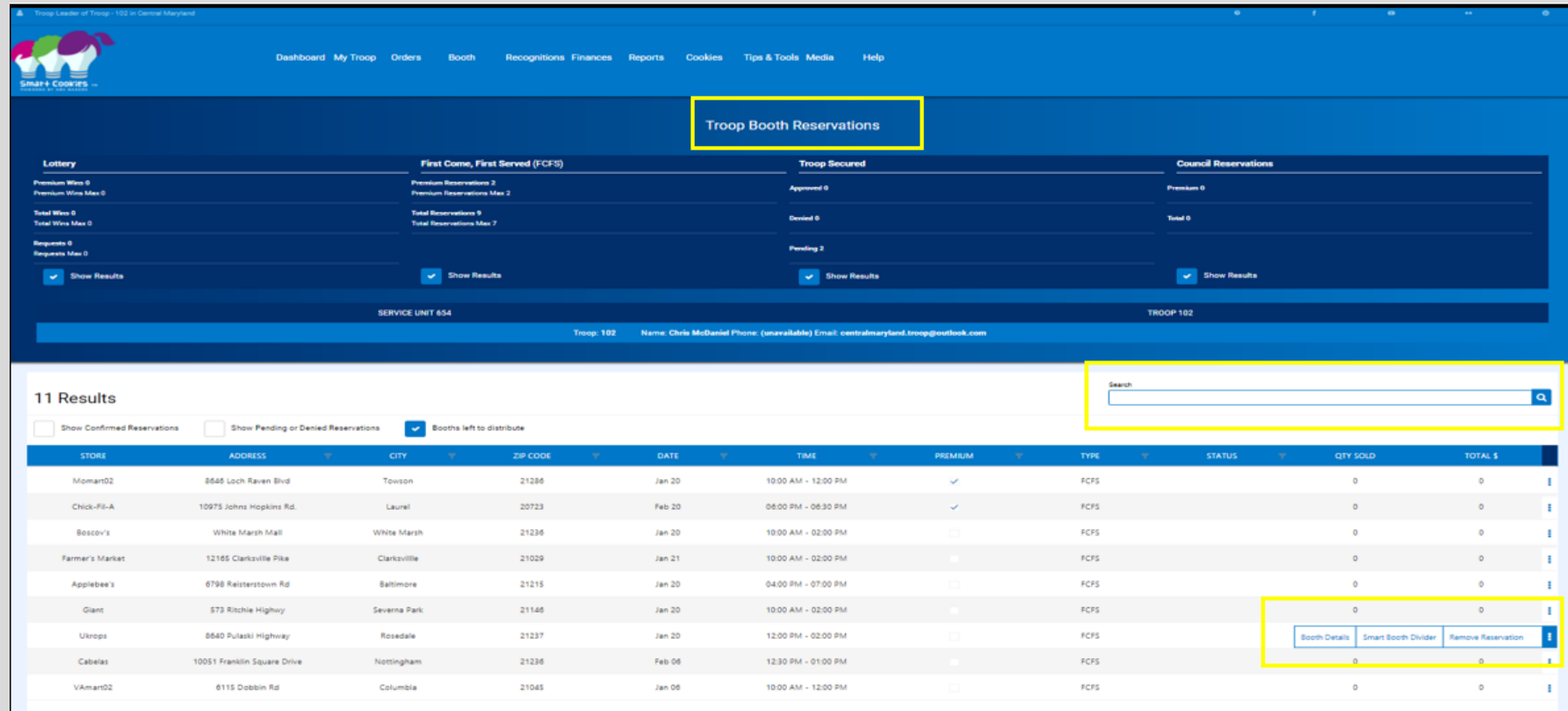
Update

PER GIRL AVERAGE (Packages per Girl Selling)		INVENTORY: TOTAL ORDERED (Packages)		TOTAL SOLD (Packages)		TOTAL ON HAND (Packages)	
This Season	158.53	This Season	3,012	This Season	2,818		194
	\$646.74				\$11,545.00		\$743.00
Last Season	0.00	Last Season	0	Last Season	0		
	\$0.00				\$0.00		

Goals & Online Activities Details Details Details Details



Select the Booth. Select Smart Booth Divider.



The screenshot shows the 'Troop Booth Reservations' page for Troop 102. The page is divided into several sections:

- Navigation:** Dashboard, My Troop, Orders, Booth, Recognitions, Finances, Reports, Cookies, Tips & Tools, Media, Help.
- Summary Cards:** Lottery, First Come, First Served (FCFS), Troop Secured, and Council Reservations. Each card shows counts for Premium Reservations, Total Reservations, Requests, and Pending items.
- Service Unit:** SERVICE UNIT 654, Troop: 102, Name: Chris McDaniel, Phone: (unavailable), Email: centralmaryland.troop@outlook.com.
- Results Section:** 11 Results. Includes a search bar and filters for 'Show Confirmed Reservations', 'Show Pending or Denied Reservations', and 'Booths left to distribute'.
- Table:** A table with columns: STORE, ADDRESS, CITY, ZIP CODE, DATE, TIME, PREMIUM, TYPE, STATUS, QTY SOLD, and TOTAL \$. The table lists 11 reservations from various stores like Momart02, Chick-Fil-A, and Applebee's.
- Action Buttons:** For each row, there are buttons for 'Booth Details', 'Smart Booth Divider', and 'Remove Reservation'.



Enter total packages sold, by variety

Select Save and Distribute Sales

The screenshot shows the 'Smart Booth Divider' interface for distributed sales. At the top, there is a navigation menu with links: Dashboard, My Troop, Orders, Booth, Recognitions, Finances, Reports, Cookies, Tips & Tools, Media, and Help. The main header area contains the 'Smart Booth Divider' title and 'Distributed Sales' subtitle. Below this, a 'Booth Summary (Packages)' section provides details for the booth: Ukrops, 8640 Pulaski Highway, Rosedale MD, 21237, Saturday, January 20, 12:00 PM - 02:00 PM. To the right of the summary, three large zeroed-out fields are displayed: 'Total Left to Distribute' (0), 'Total Distributed' (0), and 'Total Sold' (\$0.00). A note below these fields states: 'You MUST distribute all the packages sold to the girls in your troop.' Below the summary and totals is a table for entering sales by variety. The table has columns for CShare, TAL, SMR, LEM, SB, TM, PBP, CD, PBS, GFT, and TRACKED CS. Each column contains a numeric input field with the following values: 5, 15, 25, 20, 11, 27, 16, 22, 19, 8, and 0. At the bottom of the table area are two buttons: 'Save and Go Back' and 'Save and Distribute Sales'. Below the table area, a large white box contains the instruction: 'Enter the packages sold during the booth sale to distribute the sale among the girls who participated.' A cookie icon is visible at the bottom center of the page.

Smart Booth Divider
Distributed Sales

Booth Summary (Packages)
Ukrops
8640 Pulaski Highway
Rosedale MD, 21237
Saturday, January 20
12:00 PM - 02:00 PM

Total Left to Distribute: 0
Total Distributed: 0
Total Sold: \$0.00

You MUST distribute all the packages sold to the girls in your troop.

CShare	TAL	SMR	LEM	SB	TM	PBP	CD	PBS	GFT	TRACKED CS
5	15	25	20	11	27	16	22	19	8	0

Save and Go Back Save and Distribute Sales

Enter the packages sold during the booth sale to distribute the sale among the girls who participated.



Select Girls at the booth sale

Select Troop Girls

Select Girls from your Troop to distribute the cookies sold during the booth sale. All

Lisa Cohen	<input checked="" type="checkbox"/>
Mona Griffin	<input checked="" type="checkbox"/>
Mona Knight	<input type="checkbox"/>
Phyllis Dennis	<input type="checkbox"/>
Shannon Gonzalez	<input checked="" type="checkbox"/>
Shari Phillips	<input type="checkbox"/>
Susan Myers	<input checked="" type="checkbox"/>
Tricia Christensen	<input type="checkbox"/>

Cancel Continue



Divide any remaining packages in red

← Troop Reservations
Smart Booth Divider
Distributed Sales

Booth Summary (Packages)

Total Left to Distribute

13

You MUST distribute all the packages sold to the girls in your troop.

Total Distributed

155

Total Sold

168

\$680.00

CShare	TAL	SMR	LEM	SB	TM	PBP	CD	PBS	GFT	TRACKED CS
5	15	25	20	11	27	16	22	19	8	0

Cancel Distribution
Edit Booth Sales

5 Girls Clear All

GIRL NAME	CShare	TAL	SMR	LEM	SB	TM	PBP	CD	PBS	GFT	TRACKED CS	PACKAGES
Faye Hill	1	3	5	4	2	5	3	4	3	1	0	31
Lisa Cohen	1	3	5	4	2	5	3	4	3	1	0	31
Mona Griffin	1	3	5	4	2	5	3	4	3	1	0	31
Shannon Gonzalez	1	3	5	4	2	5	3	4	3	1	0	31
Susan Myers	1	3	5	4	2	5	3	4	3	1	0	31
packages left to distribute	0	0	0	0	1	2	1	2	4	3	0	13
Troop Total	5	15	25	20	10	25	15	20	15	5	0	155

Edit Girls
Save



Successful division message is displayed

Smart Booth Divider Distributed Sales

Booth Summary (Packages)

Ukrops
8040 Pulaski Highway
Rosedale MD, 21237
Saturday, January 20
12:00 PM - 02:00 PM

Total Left to Distribute: 0

Total Distributed: 168

Total Sold: 168

\$680.00

You MUST distribute all the packages sold to the girls in your troop.

CShare	TAL	SMR	LEM	SB	TM	PBP	CD	PBS	GFT	TRACKED CS
5	15	25	20	11	27	16	22	19	8	0

Cancel Distribution
Edit Booth Sales

5 Girls

[Clear All](#)

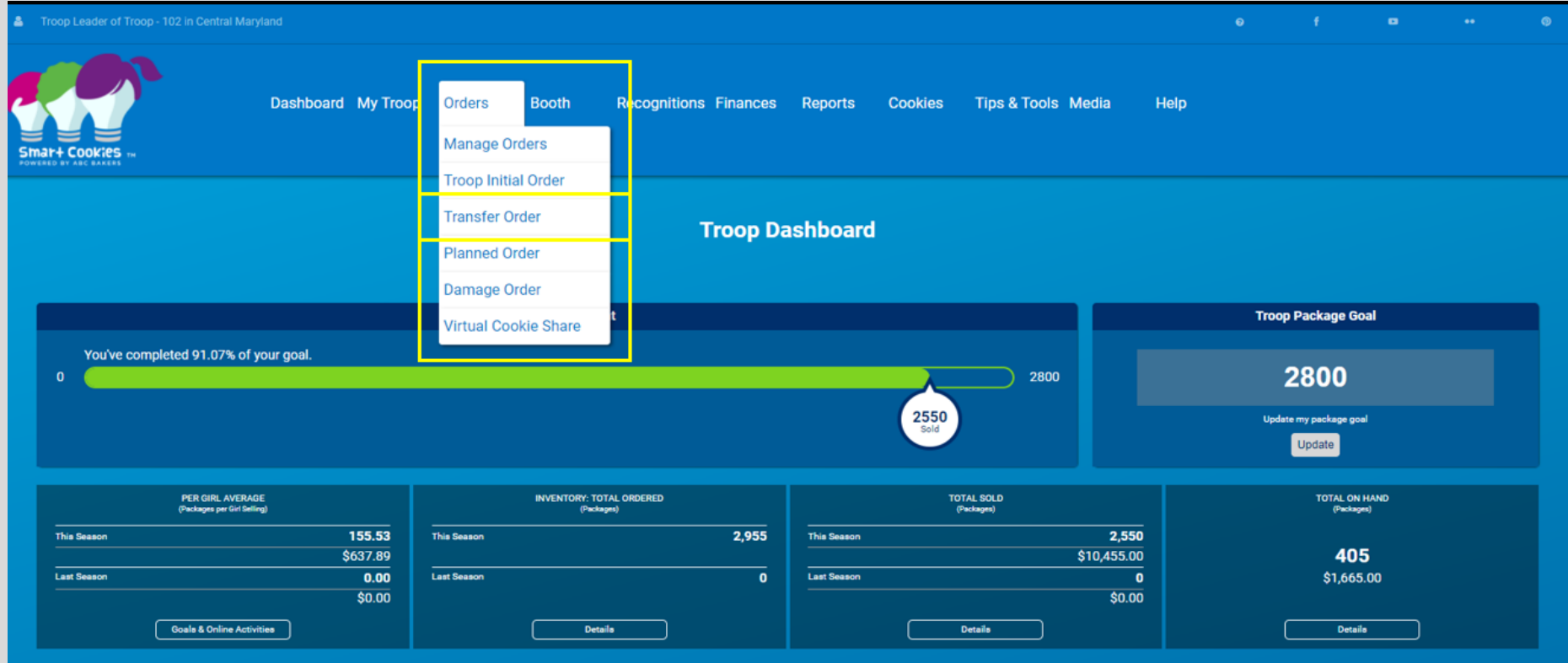
GIRL NAME	CShare	TAL	SMR	LEM	SB	TM	PBP	CD	PBS	GFT	TRACKED CS	PACKAGES
Faye Hill	1	3	5	4	3	5	3	5	3	2	0	3
Lisa Cohen	1	3	5	4	2	6	3	4	4	2	0	3
*ona Knight	1	3	5	4	2	6	3	4	4	2	0	3
Mona Griffin												
Shannon Gonzalez	1	3	5	4	2	5	4	4	4	1	0	3
Susan Myers	1	3	5	4	2	5	3	5	4	1	0	3
ackages left to distribute	0	0	0	0	0	0	0	0	0	0	0	0
Troop Total	5	15	25	20	11	27	16	22	19	8	0	168

Edit Girls
Save

You have successfully distributed the packages sold to troop girls; T2G, Virtual Cookie Share transactions were created, and Tracked Cookie Share.



Navigate to Orders > Transfer Order



The screenshot shows the 'Troop Dashboard' for a Troop Leader of Troop - 102 in Central Maryland. The navigation menu includes Dashboard, My Troop, Orders, Booth, Recognitions, Finances, Reports, Cookies, Tips & Tools, Media, and Help. The 'Orders' menu is expanded, showing options: Manage Orders, Troop Initial Order, Transfer Order, Planned Order, Damage Order, and Virtual Cookie Share. The dashboard features a progress bar for the Troop Package Goal (2800) with 2550 sold. Below are four summary cards: PER GIRL AVERAGE, INVENTORY: TOTAL ORDERED, TOTAL SOLD, and TOTAL ON HAND.

PER GIRL AVERAGE (Packages per Girl Selling)	
This Season	155.53
	\$637.89
Last Season	0.00
	\$0.00

INVENTORY: TOTAL ORDERED (Packages)	
This Season	2,955
Last Season	0

TOTAL SOLD (Packages)	
This Season	2,550
	\$10,455.00
Last Season	0
	\$0.00

TOTAL ON HAND (Packages)	
	405
	\$1,665.00



Select Troop to Girl Transfer

Drop down menu located in upper left corner

Transfer Order

TYPE OF TRANSFER:
Troop to Girl

From: SERVICE UNIT 654 TROOP 102
Quantity: 2955 Packages Contact: Chris McDaniel | | centralmaryland.troop@outlook.com

To: SERVICE UNIT TROOP GIRL

Reset

Search	Search	Search
654	102	Krista Brock
		Lisa Cohen
		Mona Griffin
		Mona Knight
		Phyllis Dennis
		Shannon Gonzalez
		Shari Phillips
		Susan Myers
		Tricia Christensen

Apply



Note Booth Cookies vs Physical Packages










Transfer Order

TYPE OF TRANSFER:
Troop to Girl

From: SERVICE UNIT 654 TROOP 102
Quantity: 2955 Packages Contact: Chris McDaniel | | centralmaryland.troop@outlook.com

To: SERVICE UNIT 654 TROOP 102 GIRL Shannon Gonzalez
Quantity: 500 Packages Contact: Catherine Smith | (804) 614-9999 | ccas1371@gmail.com

Clear Order

			PACKAGES	BOOTHS PACKAGES
	Thanks-A-Lot	\$40.00	5	5
	S'mores	\$40.00	5	5
	Lemonades	\$40.00	5	5
	Shortbread	\$40.00	5	5
	Thin Mints	\$40.00	5	5
	Peanut Butter Patties	\$40.00	5	5
	Caramel deLites	\$40.00	5	5
	Peanut Butter Sandwich	\$40.00	5	5
	Gluten Free Trios	\$50.00	5	5
Totale		\$370.00	45	45

Order Notes
"Packages" are for Shannon's Door to Door sales. The "Booth Packages" are for her Booth event this Saturday.

Save



Successful transfer confirmation










Confirmation appears at top of screen; print and other options available at bottom

Transfer Order 61
Order Date: August 23, 2017 @ 10:42 AM
TYPE OF TRANSFER:
Troop to Girl

From: SERVICE UNIT 654 TROOP 102
Quantity: 2955 Packages Contact: Chris McDaniel | centralmaryland.troop@outlook.com

To: SERVICE UNIT 654 TROOP 102 GIRL: Shannon Gonzalez
Quantity: 500 Packages Contact: Catherine Smith | (804) 614-9999 | ccs1371@gmail.com

LAST EDITED: Catherine Smith ON: August 23, 2017

			PACKAGES	BOOTHS PACKAGES
 Thanks-A-Lot	\$40.00		5	5
 S'mores	\$40.00		5	5
 Lemonades	\$40.00		5	5
 Shortbread	\$40.00		5	5
 Thin Mints	\$40.00		5	5
 Peanut Butter Patties	\$40.00		5	5
 Caramel deLites	\$40.00		5	5
 Peanut Butter Sandwich	\$40.00		5	5
 Gluten Free Trios	\$50.00		5	5
Totals	\$370.00		45	45

Order Notes
"Packages" are for Shannon's Door to Door sales. The "Booth Packages" are for her Booth event this Saturday.

Save Delete Order

Print Receipt

Go to Manage Orders Make Another Transfer

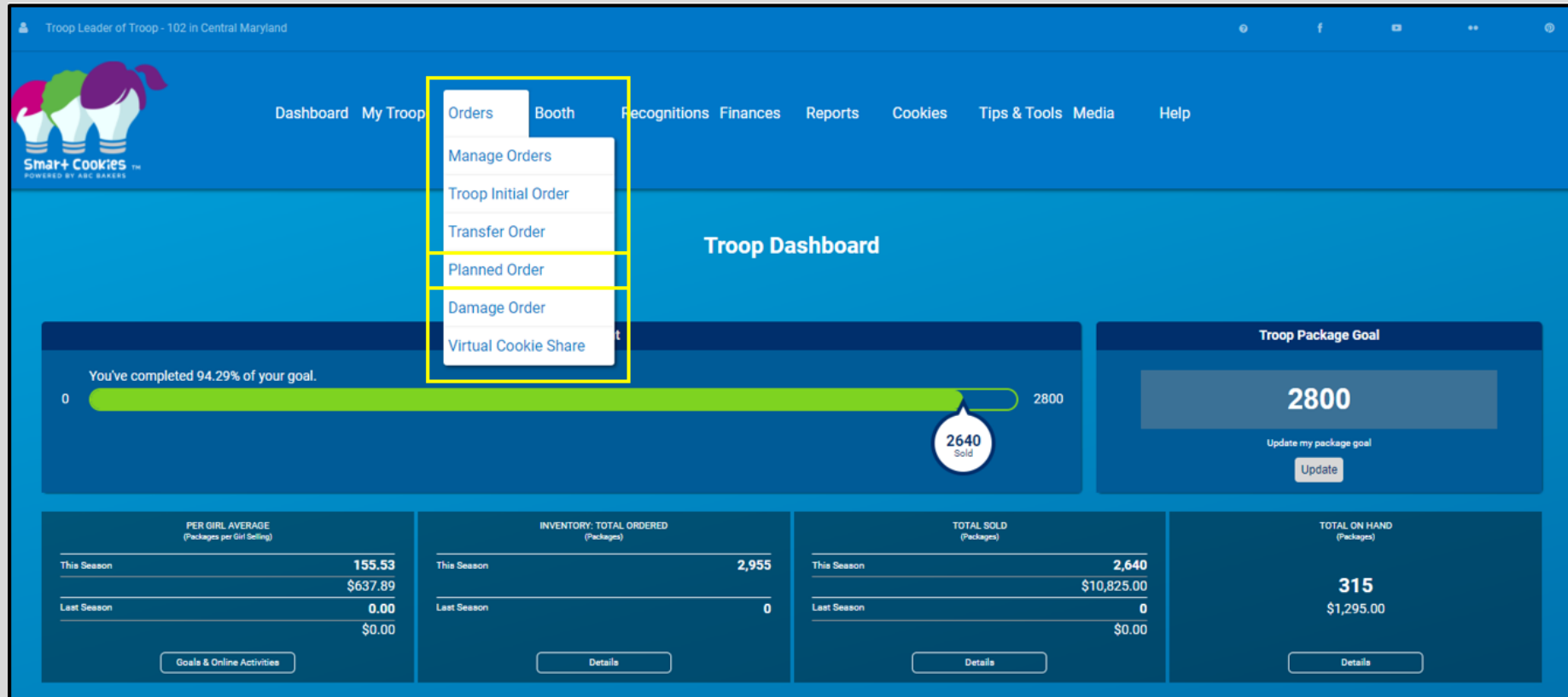


Planned Orders

- Planned Orders: Troops order more product from local Cupboards after the Initial Order period is over.
- At the beginning of the cookie program, troops can place Planned Orders in Smart Cookies until noon the day before the pickup date. Express ordering is available at Super Cupboards only, for pick up February 9, February 13-15, and February 20-22. These orders will be in cases only.
- Beginning Sunday, February 25, Planned Orders must be submitted in Smart Cookies no later than Sunday evening at 11:59 p.m. for cupboard pick up the following week.



Navigate to Orders > Planned Orders



The screenshot shows the 'Troop Dashboard' for a Troop Leader of Troop - 102 in Central Maryland. The navigation menu includes Dashboard, My Troop, Orders, Booth, Recognitions, Finances, Reports, Cookies, Tips & Tools, Media, and Help. The 'Orders' menu is expanded, showing options: Manage Orders, Troop Initial Order, Transfer Order, Planned Order, Damage Order, and Virtual Cookie Share. The main content area features a 'Troop Package Goal' progress bar showing 94.29% completion (2640 sold of 2800 goal) and a 'Troop Package Goal' summary card with a goal of 2800 and an 'Update' button. Below these are four summary cards: PER GIRL AVERAGE, INVENTORY: TOTAL ORDERED, TOTAL SOLD, and TOTAL ON HAND, each with 'This Season' and 'Last Season' data and a 'Details' button.

PER GIRL AVERAGE (Packages per Girl Selling)	INVENTORY: TOTAL ORDERED (Packages)	TOTAL SOLD (Packages)	TOTAL ON HAND (Packages)
This Season: 155.53 \$637.89	This Season: 2,955	This Season: 2,640 \$10,825.00	315 \$1,295.00
Last Season: 0.00 \$0.00	Last Season: 0	Last Season: 0 \$0.00	



Step 1: Select a Cupboard Location

Troop Leader of Troop - 102 in Central Maryland

Smart+Cookies™
POWERED BY ABC BAKERS

Dashboard My Troop Orders Booth Recognitions Finances Reports Cookies Tips & Tools Media Help

Planned Order

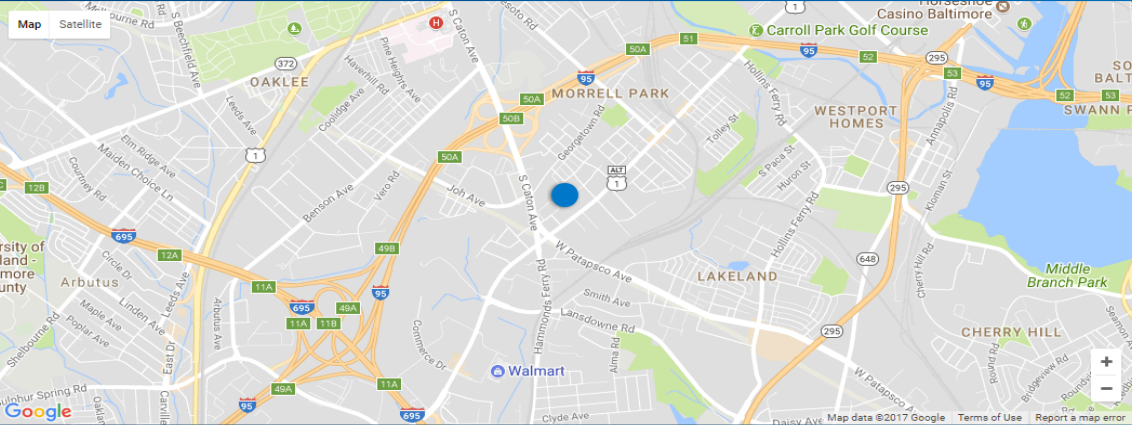
Planned Order for:

Troop: 102 Name: Chris McDaniel Phone: (unavailable) Email: centralmaryland.troop@outlook.com

Pick up from:

CUPBOARD
Cupboard 9003 3140 Washington Blvd Baltimore, MD 21230
Cup 9001 3001 N. Boulevard Richmond, VA 23230

Continue



Step 2: Select Date and Time

Planned Order

Planned Order for: Troop: 102 Name: Chris McDaniel Phone: (unavailable) Email: centralmaryland.troop@outlook.com

Pick up from: **CUPBOARD**

Cupboard 9003

3140 Washington Blvd
Baltimore, MD, 21230

Edit

DATE

October

Sun	15	Wed	18
Fri	20		

Continue









TIME

2:00 PM - 3:00 PM 3:00 PM - 4:00 PM

4:00 PM - 4:30 PM

Save

Clear Order

	Thanks-A-Lot	\$240.00	<input type="text" value="5"/>
	Smores	\$240.00	<input type="text" value="5"/>
	Lemonades	\$240.00	<input type="text" value="5"/>
	Shortbread	\$240.00	<input type="text" value="5"/>
	Thin Mints	\$240.00	<input type="text" value="5"/>
	Peanut Butter Patties	\$240.00	<input type="text" value="5"/>
	Caramel deLites	\$240.00	<input type="text" value="5"/>
	Peanut Butter Sandwich	\$240.00	<input type="text" value="5"/>
Totals		\$1,920.00	40



Step 3: Select quantity by variety; click Save


Planned Order : 62

Planned Order for:
Troop: 102 Name: Chris McDaniel Phone: (unavailable) Email: centralmaryland.troop@outlook.com

Pick up from:

CUPBOARD

Cupboard 9003



3140 Washington Blvd
Baltimore, MD, 21230

DATE

Wednesday, October

18

[Edit](#)

TIME

30 Minutes

04:00 PM

TO

04:30 PM

[Edit](#)

LAST EDITED: Catherine Smith ON: August 23, 2017

Clear Order			CASES
●	Thank-A-Lot	\$240.00	5
●	S'mores	\$240.00	5
●	Lemonades	\$240.00	5
●	Shortbread	\$240.00	5
●	Thin Mints	\$240.00	5
●	Peanut Butter Patties	\$240.00	5
●	Caramel deLites	\$240.00	5
●	Peanut Butter Sandwich	\$240.00	5
Totals			40
\$1,920.00			

Order Notes

Planned Order for Girls Door to Door sales and upcoming Booth events.

[Print Receipt](#)

[Save](#) [Delete](#)



Virtual Cookie Share

VIRTUAL: NO PHYSICAL INVENTORY!

- These orders are not placed by variety.
- Troop and Girls receive credit via entry in Smart Cookies, by Girl, under the Orders > Virtual Cookie Share tab
- Council will deliver cookies to designated local Hometown Hero sites
- Troops collect and deposit money for Cookie Share donations into the Troop bank account.

TROOP COOKIE SHARE: Transfer like any other package.



Reward Orders

Troops MUST CREATE THE FOLLOWING RECOGNITION ORDERS:

- Main Recognition Order
- Deadline of March 25 is SYSTEM DRIVEN. If Troops miss the Smart Cookies deadline, GSGI must complete the order.

Rewards will be delivered at the end of the Cookie Program, mailed directly to Girl Scouts, in May/June 2024



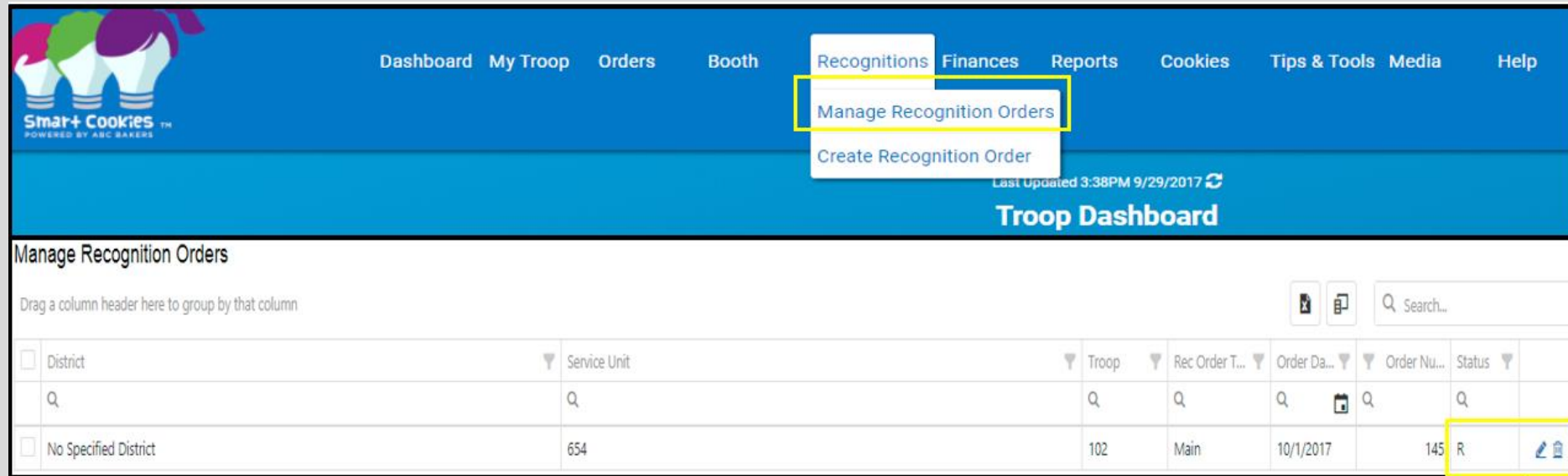
To start, Troops must first **CREATE** their Recognition Order by hovering over Recognitions > Create Recognition Order



The screenshot shows the Smar+ Cookies web interface. At the top, there is a blue header with the Smar+ Cookies logo and navigation links for "Safety and Training", "Resources", and "Help". Below the header, the main content area is dark blue and displays "Recognition Order" for "Troop: 709 | Order: 0000001". Underneath, it shows "Order Type: Main" in a dark blue box. A red bar at the bottom of the main content area contains key information: "DEADLINE: March 26, 2024 @ 11:59 PM", "LAST EDITED:" followed by a greyed-out field, "ON: December 12, 2023" with an information icon, and "STATUS: COMPLETE". Below this bar is a light blue section with a "Sort By" dropdown menu, a search bar with a magnifying glass icon, and a table listing items. The table has three rows, each with a Girl Scout icon, a greyed-out name field, "Packages sold: 0", and an "UNREAD" status with a right-pointing arrow.



After the Recognition order is created, users access orders under Manage Recognition Orders



Smart+ Cookies™
POWERED BY ABC BAKERS

Dashboard My Troop Orders Booth Recognitions Finances Reports Cookies Tips & Tools Media Help

Manage Recognition Orders

Drag a column header here to group by that column

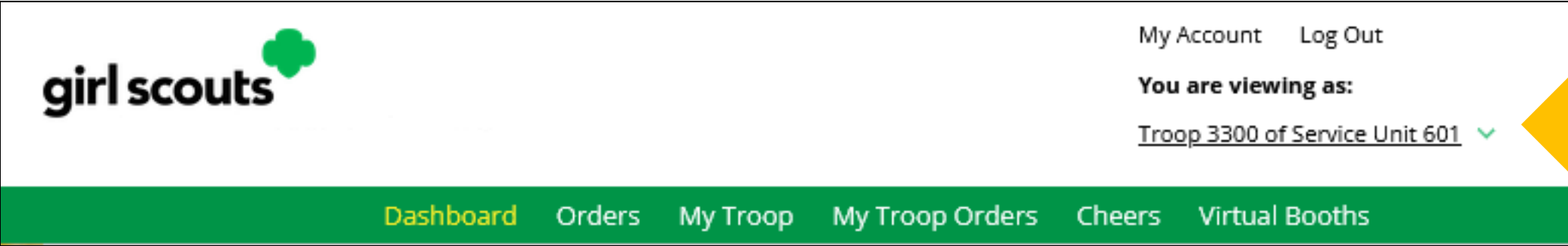
Last Updated 3:38PM 9/29/2017


Troop Dashboard

<input type="checkbox"/> District	Service Unit	Troop	Rec Order T...	Order Da...	Order Nu...	Status
<input type="checkbox"/> No Specified District	654	102	Main	10/1/2017	145	R



Digital Cookie: Dashboard



girl scouts 

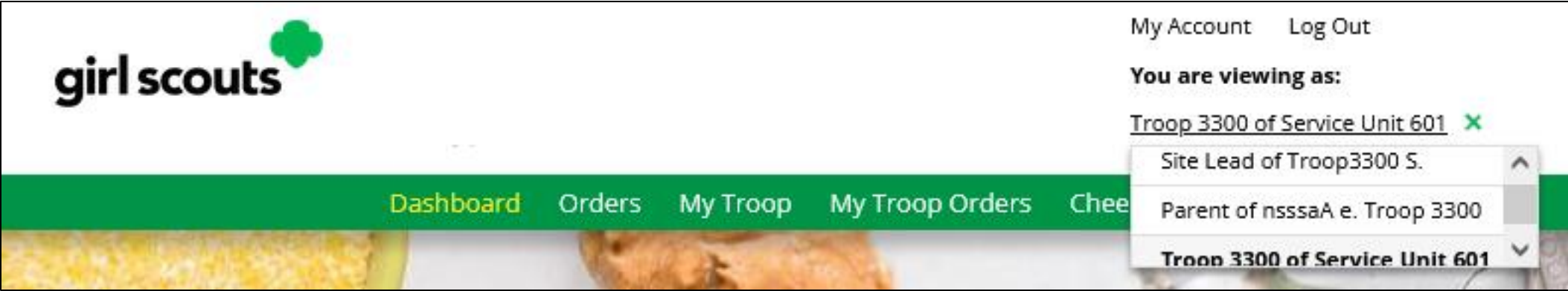
My Account Log Out


You are viewing as:

Troop 3300 of Service Unit 601 

Dashboard Orders My Troop My Troop Orders Cheers Virtual Booths


A yellow arrow points to the dropdown arrow next to the user selection text.





girl scouts 

My Account Log Out

You are viewing as:

Troop 3300 of Service Unit 601 

- Site Lead of Troop3300 S. 
- Parent of nssaA e. Troop 3300
- Troop 3300 of Service Unit 601 

Dashboard Orders My Troop My Troop Orders Chee

A dropdown menu is open, showing three user options. The first option is 'Site Lead of Troop3300 S.', the second is 'Parent of nssaA e. Troop 3300', and the third is 'Troop 3300 of Service Unit 601'. The third option is highlighted.




Troop links setup and troop links.


Troop sales data and send a Cheer to a Girl Scout in your troop.

Our Troop's Virtual Booth: Open for Business

Status: Published

Troop Virtual Booth Link: <https://DigitalCookie.GirlScouts.org/scout/troop3300-6087fpkp=1> 

[Copy Link](#) [View QR Code](#)

[Click to view Troop's Ship Only Link](#) 

Details: Zip: 97213 Lead: aVaesaa lAdaalc [Edit](#)

Pending Virtual Booth Orders

Delivery orders pending approval: 0 orders
Delivery orders pending delivery: 0 orders

Pickup orders pending approval: 0 orders
Pickup orders pending pick-up: 2 orders

Girl Orders


Delivery orders pending approval: 1 orders
Delivery orders pending delivery: 5 orders

Girls with a cookie delivery change: 1 girl

Troop Sales

Troop goal not set
510 sold / 0 troop goal not set

390 sold online, 120 sold offline

 **Inspire someone in your Troop!**

[Send a Cheer](#)


Troop's Virtual Booth Sales

Cookie Goal 1000
My Progress 983 packages to go!

0 Shipped / 0 Delivery / 0 In Hand / 4 Donated / 13 Pick-up

Troop Rewards

Troop Reward End Date



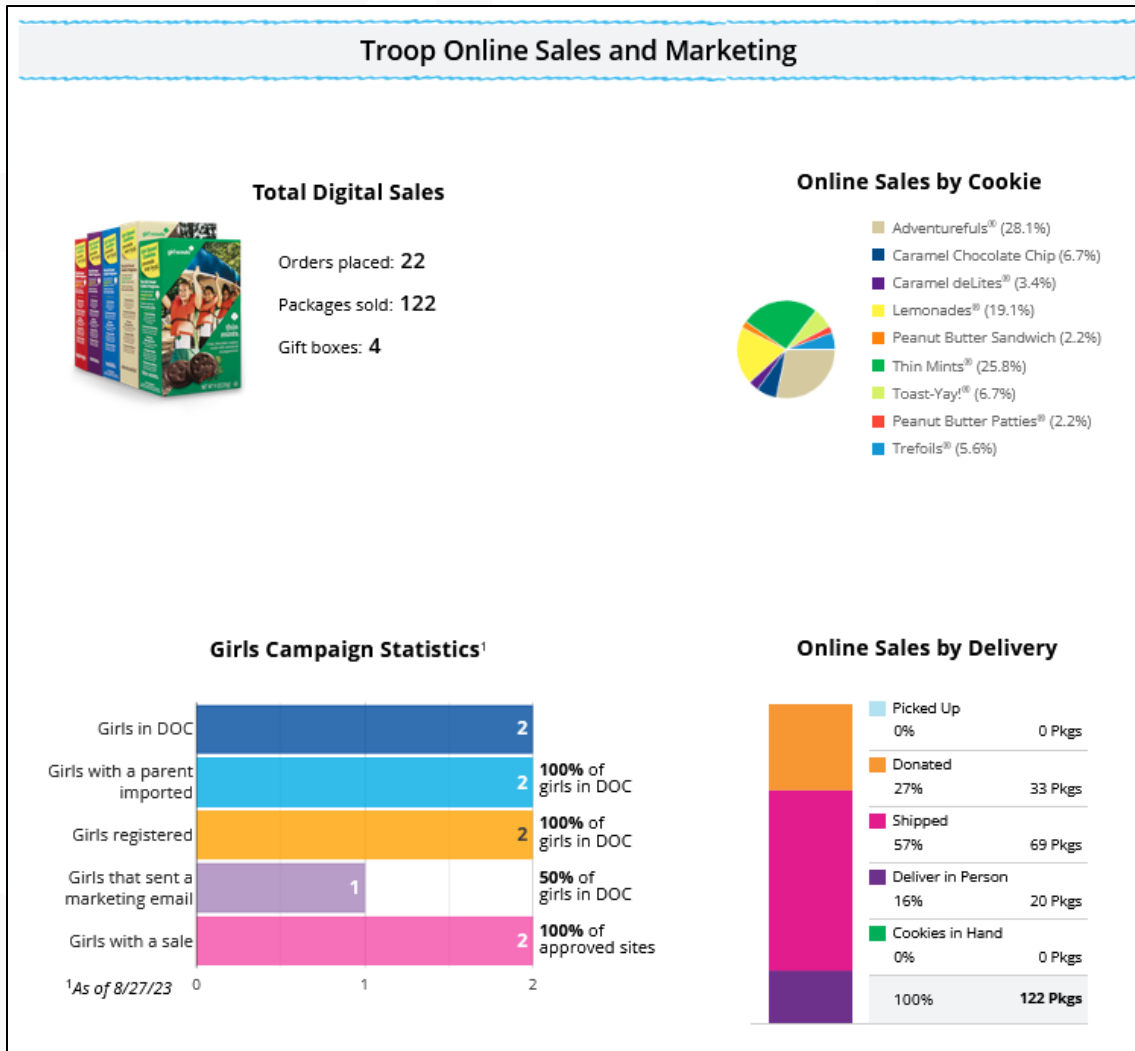
[Save](#)

See if your troop link or any Girl Scouts in your troop have an order to approve.


Need to request girl reward selections earlier than the council date? Change it here.




Monitor Girl Scout sales in your troop




Reports: Troop 3300

- 


All Order Data For each girl see full order details including varieties, delivery type, etc.

[Get Report](#)
- 

Initial Order 10/1/23 Parent's due date
8/15/23 Troop due date

[Get Report](#)
- 

Cookie Badges See the steps girls completed for their cookie badges and entrepreneur pin.

[Get Report](#)
- 

Rewards Selection See which rewards girls have selected to enter in your baker software.

[Get Report](#)

You can pull reports for your troop from your dashboard





Troop Virtual Booth Link

Your Troop Virtual Booth links will help your troop make sales online instead of, or in addition to, your regular in person cookie booths.



Setting up your Troop Virtual Booth Site

Step 1: Click Start

Troop 4187 Digital Cookie® Platform

Stats last updated 7/28/23 8:45 PM CDT

New! Troop Cookie Site

A troop cookie site can increase sales. To begin, the troop zip code and site lead must be entered first. [Learn more](#)

Start

Pending Virtual Booth Orders

Delivery orders pending approval: 0 orders
Delivery orders pending delivery: 0 orders

Pickup orders pending approval: 0 orders
Pickup orders pending pick-up: 0 orders

Girl Orders

Delivery orders pending approval: 0 orders
Delivery orders pending delivery: 0 orders

Girls with a cookie delivery change: 1 girl

Step 2: Enter troop Zip Code and select a Troop site lead.

New! Troop Cookie Site

A troop cookie site can increase sales. To begin, the troop zip code and site lead must be entered first. [Learn more](#)

Edit Details

Troop's zip code * required

The zip code is used in the Cookie Booth locator.

Troop site lead *

This person sets up the troop cookie site.

Cancel **Save**



Virtual Booths Tab



My Account Log Out

You are viewing as:

Troop 3300 of Service Unit 601

Troop Virtual Booth Links

Dashboard Orders My Troop My Troop Orders Cheers **Virtual Booths**

Booth Pick Up

[Virtual Booth Help](#)

Give customers an option to pick up cookies at a booth.

Add pickup to an existing booth

Select from your troop's cookie booths, add a start and end date for customers to see the

2 Available Booths

Sort by: Show:

Girl Scout Council Office 4930 Cornell Rd cincinnati OH, 45242 Already added	09/18/2023 02:00 PM - 04:00 PM
Girl Scout Council Office 4930 Cornell Rd cincinnati OH, 45242 Add pick up option	09/09/2023 04:00 PM - 06:00 PM

Click "Add pick up option"



Add pick up to the booth

Girl Scout Council Office
4930 Cornell Rd

09/09/2023
04:00 PM - 06:00 PM

Set the start and end dates to determine when customers will see this pick up location as an option in your Troop Cookie Link checkout. Consider an ending date that will give you enough time to approve and gather all orders for pick up for this booth.

Select Start Date Select End Date

Set date and times



Your list of pickup booth locations

1 Available Booths

Sort by: Show:

Girl Scout Council Office 4930 Cornell Rd cincinnati OH, 45242 Edit pick up dates	08/28/2023 - 09/17/2023 09:00 PM - 09:00 PM Delete booth pick up
---	--

Edit or delete if necessary



Cookie Booths the troop has signed up for in your baker system



Troop Virtual Booth Link

Setting up your Troop Virtual Booth Site cont.

Step 3: Set up your site

Troop 3300 Digital Cookie® Platform

Stats last updated 7/28/23 8:30 PM CDT

My Cookie Site: Set up your site

Set up your site

Troop Virtual Booth Link: Not Published

Details: Zip: 97213 Lead: eeaet eirzrer [Edit](#)

Pending Virtual Booth Orders

Delivery orders pending approval: 0 orders
Delivery orders pending delivery: 0 orders

Pickup orders pending approval: 0 orders
Pickup orders pending pick-up: 0 orders

Girl Orders

Delivery orders pending approval: 0 orders
Delivery orders pending delivery: 0 orders

Girls with a cookie delivery change: None

Find Site Lead in role drop down

Select the role you would like to view

Role

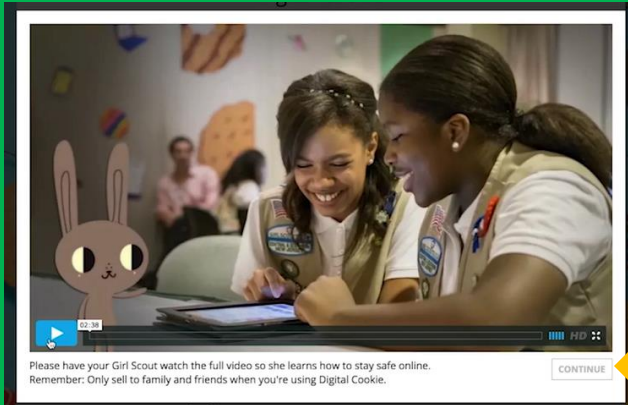
- Parent of Anon 4. Troop 3300
- Site Lead of Troop3300 S.
- Parent of tLhiii a. Troop 3300
- Troop 3300 of Service Unit 601

When logged in, switch to "role" drop down menu.



Troop Virtual Booth Link

View Safety Video/Approve Terms and Conditions/Safety Pledge



Continue button will turn green after video

Click to activate Girl Scouts

Digital Cookie Registration

Register your Girl Scout to participate in Digital Cookie. She'll get access to the Digital Cookie Platform where each Girl Scout can set up her cookie site and goals, manage orders and learn marketing business skills.

Girls 13 and older can add their own email address. This allows them to manage details for their cookie site.

Digital Cookie Status	Girl Scout	Date of Birth	GSUSA ID	Troop	Preferred First Name*	Girl Email Address	Action
Activate	UG_AGCI_ICN IIRCOIOIORA NTO	04/03/2012	110182156	44	---	---	---

ACCESS SITE

You must accept the Terms & Conditions to Participate in Digital Cookie. REQUIRED

Digital Cookie

Terms and Conditions for Parents/Guardians of Girl Scouts
Effective July 30, 2014
Updated August 10, 2022

Welcome to the Digital Cookie® program! Parents/Guardians must agree and adhere to the below terms and conditions ("Parents/Guardians Terms & Conditions") in order for their Girl Scout to participate in the Digital Cookie program.

The Digital Cookie program is an opportunity for your Girl Scout to create her own Digital Cookie site where her customers can purchase cookies online. Girl Scouts will also be able to download the Digital Cookie mobile application which will enable Girl Scouts to access the Digital Cookie platform to process cookie orders via a smartphone or tablet (the "Digital Cookie Mobile App"). Girl Scouts will also learn and practice the five business skills (goal setting, money management, people skills, decision making, and business ethics) in a modern digital setting.

In addition, because your Girl Scout will be involved with managing and entering information associated with the program online, please carefully review the Privacy Policy before agreeing to these Parents/Guardians Terms & Conditions.

Your agreement to these Parents/Guardians Terms & Conditions constitutes your consent to the [Privacy Policy](#) and consent that your Girl Scout may participate in the Digital Cookie program.

I will keep my Girl Scout safe during her participation in the Digital Cookie program:

- I will review the [Girl Scouts Digital Cookie Pledge](#), [Computer Online Safety Activity Checkpoint](#), and [Girl Scout Safety](#) (available at [this link](#)) and ensure that my Girl Scout understands and agrees to the terms and conditions. If my Girl Scout does not comply with the [Girl Scouts Digital Cookie Pledge](#) or any of the materials referenced therein, including the [Internet Safety Pledge](#), my Girl Scout's participation in the Digital Cookie program may be terminated.

I, Christina Williamson, accept the Terms and Conditions

Cancel Continue

Check box to accept

Continue

Do not change Preferred First Name for troop to avoid confusion

Girl Account

Troop12359 Site

Preferred First Name:*

(or use a nickname)

Cancel Save





Cheers Tab

Troop Volunteers can send the Girl Scouts in their troop cheers the same way the troop members can send them to each other. The difference is that girls can't cheer back to volunteers.



You can send Cheers to Girl Scouts in your troop!

Dashboard Orders My Troop My Troop Orders **Cheers** Virtual Booths

Send a Cheer to Girl Scouts in your Troop

Cheer on the members of Troop 3300!
Your fellow Girl Scouts are working hard this cookie season. Send your troop members some words of encouragement.

Search for a Troop Member:

TROOP MEMBER ▲	GOAL PROGRESS ▲	
Hyyaiii	0% <input type="text"/>	Pick a cheer to send ▼
Coaaa	0% <input type="text"/>	Pick a cheer to send ▼
Ava	0% <input type="text"/>	Pick a cheer to send ▼
Sam	55% <input type="text"/>	Pick a cheer to send ▼
Hellena	0% <input type="text"/>	Pick a cheer to send ▼
Sarah	25% <input type="text"/>	Pick a cheer to send ▼

Hyyaiii 0% [Close](#)

Choose a Message: ▼

Choose a Picture:

Preview your Cheer: **You're awesome**
from Anon 401109001

Click the drop down next to the Girl Scout to view the message and picture options, then preview and send your Cheer to that Girl Scout.



Troop Virtual Booth Link

Troop Virtual Booth Link

Troop 12359 Digital Cookie® Platform

Stats last updated 10/4/22 3:02 PM CDT

Our Troop's Virtual Booth: Open for Business
Status: Published [Learn more](#)

Troop Virtual Booth Link: <https://DigitalCookie.GirlScouts.org/sc/out/troop12359-512?fpkp=1>
[Copy Link](#) [View QR Code](#)

[Click to view Troop's Ship Only Link](#)

Details: Zip: 80219 Lead: Jennifer Campbell [Edit](#)

Pending Virtual Booth Orders
Delivery orders pending approval: 0 orders
Delivery orders pending delivery: 2 orders
Pickup orders pending approval: 0 orders
Pickup orders pending pick-up: 2 orders

Girl Orders
Delivery orders pending approval: 0 orders
Delivery orders pending delivery: 3 orders
Girls with a cookie delivery change: 3 girls

Troop Shipped Only Link

Our Troop's Virtual Booth: Open for Business
Status: Published [Learn more](#)

Troop Virtual Booth Link: <https://DigitalCookie.GirlScouts.org/sc/out/troop12359-512?fpkp=1>
[Copy Link](#) [View QR Code](#)

Troop Shipped Only Link: <https://DigitalCookie.GirlScouts.org/sc/out/troop12359-512>
[Copy Link](#) [View QR Code](#)

[Hide](#)





My Troop Tab

“My Troop” tab allows you to see how each girl in the troop is doing in her Digital Cookie Sales and if she has turned off delivery or any varieties.



Use this tab to see many sale details for each girl in the troop

Dashboard Orders **My Troop** My Troop Orders Cheers Virtual Booths

Troop 3300

Troop Cookie Sales
Last Updated: 8/22/23 6:00 PM CDT

Troop goal not set
535 sold / 0 troop goal not set

535 packages sold

Quick Links
[Initial Order Report](#)

GIRL NAME	PACKAGES SOLD / GOAL	COOKIE SITE	ORDERS TO APPROVE	
Coaaa nVluaav	0 / 100	Yes, Published	0 orders	see details ▾
hkkkeeeC erGee	0 / 0	No, Not Published	0 orders	see details ▾
hThsT eseww	25 / 100	Yes, Not Published	0 orders	see details ▾ Delivery change
KitKK obbnsbob	0 / 50	Yes, Published	0 orders	see details ▾
eeAlee gggis	277 / 500	Yes, Published	0 orders	see details ▾
oaDokk liaigeadlg	18 / 100	Yes, Published	0 orders	see details ▾
orMogo aEbEb	67 / 200	No, Not Published	0 orders	see details ▾ Delivery change
nsssaA edlAeaa	5 / 150	Yes, Published	0 orders	see details ▾
NvNN hgneange	0 / 60	Yes, Published	0 orders	see details ▾
Total: Girl sales	418 / 2460			
Troop 3300	117 / 1000	Yes, Published	0 orders	see details ▾
Total: All sales	535 / 3460			





My Troop Orders Tab

This tab works the same as the Girl Scout orders tab.

Use this tab to see order details for the troop link

Digital Cookie Orders to Pick Up

Running a Good Business
Keep track of what's been ordered, when it's approved, and when it's picked up.

4 Orders to approve for pick up
Click on a name to see all the details about the order. Then "Approve" or "Decline" the order.

Select all in view [Approve Order](#) [Decline Order](#) Show 5 Items

Order #	Cookie pkgs	Paid by	Deliver to	Delivery Address	Order Date	Days left to Approve
<input type="checkbox"/> 05748520	14	Case Test2	Case Test2	3756 E Fry Blvd, Sierra Vista, AZ	8/24/2023	5
<input type="checkbox"/> 05748537	6	Zoe Wright	Zoe Wright	3756 E Fry Blvd, Sierra Vista, AZ	8/24/2023	5

2 Orders to pick up
Click on a name to mark when the cookies were picked up.

Select all [Order Picked Up](#) [Export Orders](#) Show 5 Items

Order #	Cookie pkgs	Deliver to	Delivery Address	Order Date
<input type="checkbox"/> 05318823	5	Test E Test	3756 E Fry Blvd, Sierra Vista, AZ	8/4/2023
<input type="checkbox"/> 05344641	4	Mindy Guevara	3756 E Fry Blvd, Sierra Vista, AZ	8/9/2023

Digital Cookie Orders to Deliver

Running a Good Business
Keep track of what's been ordered, when it's approved, and when it's delivered.

1 Orders to approve for delivery in person
Click on a name to see all the details about the order. Then "Approve" or "Decline" the order.

Select all in view [Approve Order](#) [Decline Order](#) Show 5 Items

Order #	Cookie pkgs	Paid by	Deliver to	Delivery Address	Order Date	Days left to Approve
<input type="checkbox"/> 05748274	9	Lilo Pelekai	Lilo Pelekai	1231 Upas St, San Diego, CA	8/23/2023	4

[Need Help?](#)

Digital Cookie Online Orders

4 Completed Digital Cookie Online Orders

Select all [Add to Customer List](#) [Export](#) Show 10 Items

	Paid by	Order #	Cookie pkgs	Order Date	Order Type	In Customer List
View	Mindy Guevara	05344643	5	8/9/2023	Pick Up	
View	Mindy Guevara	05344639	2	8/9/2023	Donated	<input checked="" type="checkbox"/>
View	Mindy Guevara	05344637	2	8/9/2023	Pick Up	
View	Mindy Guevara	05344634	4	8/9/2023	Pick Up	<input checked="" type="checkbox"/>

Grow your customer list! Select checkboxes for the names you want to add. [Need Help?](#)





Thank You
Volunteers

